



## INFORMATION SHEET NO. 9

### Information to Submit with a Development Application for HORSE KEEPING

Development Applications are assessed against the relevant zone and policies contained within Council's Development Plan. The purpose of assessment is to ensure that the proposed development conforms with the Development Plan and the zoning relevant to the subject land.

Horse keeping is a type of use that can be established successfully if it is sited, designed and operated properly, but has the potential to cause environmental harm or be detrimental to the amenity of the locality if these factors are not considered.

The information that is provided with any development application is the basis upon which your application is assessed. If inadequate information is provided you run the risk of delaying the assessment. It is important that you provide all the required information in a format that is easy to understand. You should aim to ensure that the assessing officers are able to clearly understand what currently exists and what you are proposing.

#### **Information that must be submitted with a Development Application**

##### **Appropriate forms**

1. A completed development application form that is signed and dated.
2. Payment of relevant fees.
3. Declaration of Applicant (in relation to power lines) if building work proposed.
4. A current copy of the Certificate of Title for the site (no more than 12 months old). Check for easements, registered encumbrances and Land Management Agreements.
5. A copy of the builders Indemnity Insurance Certificate (if valued \$12,000 or more).
6. Proof of payment of the Construction Industry Training Board Levy (if over \$15,000).

##### **Plans and Documentation (3 copies with at least one copy being A3 or smaller)**

7. A written description of the proposal, including details on the maximum number of horses to be kept and the area available to the horse(s).
8. Provide details of existing and proposed vegetation and groundcover to be maintained to prevent soil erosion and detail any proposed land management practices to reduce dust generation.
9. Outline how potential impacts will be managed, including manure management (i.e. frequency of disposal, how and where manure will be stored, and method of fly control).
10. Details of location and method of storage of food.

## 11. Site plan:-

A site plan must clearly show the location and size of the subject land and should:-

- Have a minimum scale of 1:200 and a north point;
- Show all property site boundaries (include dimensions in metres);
- Show the location, size and nature of existing structures (including fences and retaining walls), activities and easements;
- The location of the area(s) for horse keeping, including exercise areas, stables, holding yards and paddocks (layout, lengths and widths);
- The distance between horse keeping areas and nearest dwelling(s)/built structures on the property and adjoining allotments; and
- The location of any sensitive uses which may potentially be affected by the development (e.g. houses, tourist accommodation, schools, hospitals, watercourses).

Please note that an application for horse keeping may be subject to public notification. If public notification is required, staff will advise you in writing. Public notification is the process of advising adjacent neighbours and the possibility of placing a public notice in the local paper.

Once an initial assessment of an application and site inspection has been undertaken Council may request further information.

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*Please note the information contained herein is intended as a guide only.  
Further clarification may be obtained by contacting the Council on 8525 3200.*